



BORANG PERMOHONAN NET-METERING

NET-METERING APPLICATION FORM

For office use only:

Reference No.:

Serial No.:

Date received:

Time received:

Receiving Offer:

SECTION 1 | APPLICANT INFORMATION

**Forms to be completed in capital letters*

Category:

<input type="checkbox"/>	Residential
<input type="checkbox"/>	Government
<input type="checkbox"/>	Commercial

1A | FOR INDIVIDUAL APPLICANT (if applicable)

APPLICANT DETAILS

Applicant Name:

NRIC:

Citizenship:

Contact No.:

Email:

	(H)		(M)

ALTERNATE CONTACT PERSON

Contact Person Name:

Relationship:

NRIC:

Citizenship:

Contact No.:

Email:

	(H)		(M)

1B | FOR NON-INDIVIDUAL APPLICANT (if applicable)**APPLICANT DETAILS**

Company Owner's Name:			
Company Name:			
Company Registration No.:			
Address:			
Contact No.:		(H)	(M)
Email:			

CONTACT PERSON

Name:			
NRIC			
Citizenship:			
Position:			
Contact No.:		(H)	(M)
Email:			

SECTION 2 | PROJECT INFORMATION**2.1 INSTALLATION SITE ADDRESS**

Installation site address:			
Site ownership:	<input type="checkbox"/>	Fully owned	
	<input type="checkbox"/>	Owned (charged to bank)	
	<input type="checkbox"/>	Leased	

2.2 INFORMATION OF INSTALLATION

Electricity bill account No.:			
Renewable energy resources:	Solar		
Installed capacity:			kWp

2.3 INFORMATION OF PREMISE INSTALLATION

Voltage level at connection point:	<input type="checkbox"/>	Low voltage (Single phase)
	<input type="checkbox"/>	Low voltage (Three phase)
	<input type="checkbox"/>	Medium voltage (Three phase)
Voltage at Point of Common Coupling:		
Project status:	<input type="checkbox"/>	New project
	<input type="checkbox"/>	Existing project

Types of building:			
	<i>E.g.: House, shop, office, etc</i>		
Types of installation:	<input type="checkbox"/>	Rooftop of building	
	<input type="checkbox"/>	Garage of car park	
	<input type="checkbox"/>	Others (Please state):	

2.4 TECHNICAL INFORMATION

1). Module			
Type			
Brand			
Model			
Quantity			
2). Inverter			
Brand			
Model			
Quantity			

2.5 SOLAR PV CONTRACTOR

Company's name:			
Company Registration No.:			
Office address:			
Telephone No.:		(O)	(Fax)
Contact Person:			
Position:			
Contact No.:		(M)	(O)
Email:			

**if the registered electrical contractor is different from the solar PV contractor, please fill in this section below and provide Letter of Undertaking:*

Registered Electrical Contractor:			
Company Registration No.:			
Office address:			
Telephone No.:		(O)	(Fax)

2.6 QUALIFIED PERSON

**Professional Engineer*

Name:			
NRIC:			
Contact No.:		(M)	(O)

Company's name:
Company's
registration No.:

SECTION 3 | PROPOSED WORK PLAN

Bil.	Activities	Estimated Date
1	Net-metering Application submission date	
2	Proposed date for signing of Net-metering Agreement	
3	T&C proposal date with Distribution Licensee	
4	Net-metering Commencement date	

SECTION 4 | SUPPORTING DOCUMENTS CHECKLIST

The certified true copies of the following documents are to be submitted in support of this application, where applicable.

No.	Required documents		Please tick [✓]
1	<i>Applicant Information:</i>		
	1.1	Individual (For Domestic Category) Applicant's NRIC (front and back) / Passport (if foreign person).	
		Company / Organization / Society / Government Body (if applicable) Certificate of registration.	
2	<i>Project Information:</i>		
	2.1	Documents proving the Applicant's ownership of the site, or other conditional or unconditional rights (e.g. letter or agreement) that the Applicant has to utilise/lease the site for a minimum period equivalent to the effective period	
	2.5	Letter of Undertaking between Solar PV Contractor and Electrical Contractor (if applicable)	
3	<i>Technical Information:</i>		
	3.1	The detailed engineering design of the renewable energy installation, including all relevant calculations to justify the installed capacity and claimed efficiencies, proposed plant layout and AC/DC single line diagram certified by relevant Qualified Person (QP)	
	3.2	Net-metering Assessment (NMA) Approval issued by DES	
	3.3	Product data sheet / technical parameter for all electrical components. Please provide rating of each electrical components (SPD, fuses, switches, PV modules, Inverters)	
	3.4	Document proving that ABCi has no objection on the Structural Assessment / Integrity Report. (e.g Letter of approval)	
4	<i>Billing Information</i>		
	A copy of three (3) months electricity bill (latest) - can be requested from DES;		
5	<i>Qualified Person and Electrical Contractor Certificates:</i>		
	5.1	Mandatory certificates:	
		i) Contractor Registration Certificate by Ministry of Development (MOD)	
		ii) A certificate of registration as a Professional Engineer (Electrical) with BAPEQS for each Competent Person's;	
6	<i>Others (Please specify):</i>		
	(i)		
	(ii)		
	(iii)		

***TO BE FILED BY APPLICANT (INDIVIDUAL)**

I, and	<i>(Name),</i>	<i>(NRIC)</i>
<i>(Address)</i>		

i. I hereby authorize (name of the Qualified Person)..... with NRIC.:
..... as the Qualified Person to act on my behalf to manage my Net-metering
Application;**OR** I hereby declare myself with NRIC: as a Qualified Person to manage
my own Net-metering application; [please strikethrough where applicable];

ii. I hereby attest that the Qualified Person appointed here is a Qualified Person within the definition of a
Qualified Person under APEQS Order 2011 and the regulations thereunder;

iii. I hereby confirm that I have not committed any offences under the Electricity Order 2017 and/or any other
relevant laws and regulations pertaining to the supply and licensing of electricity;

iv. I hereby certify that all information given is true and correct to my knowledge and belief;

v. I understand and agree that the Department of Energy at Prime Minister's Office will have the right to take any
action including to forfeit all initial fees paid, if any of the information given is false;
Department of Energy at Prime Minister's Office shall not be held liable for any loss, damage and
inconvenience suffered by me after my application has been approved by Department of Energy at Prime
Minister's Office;

vii. I hereby agree, understand and will comply with all the relevant laws and guidelines applicable to this
application; and

viii. For whatever reason if my application is rejected by DES after my application being approved by the
Department of Energy at Prime Minister's Office, all application fees paid by me or by the authorized Qualified
Person to the Department of Energy at Prime Minister's Office shall not be refunded.

Date:

***TO BE FILLED BY APPLICANT (NON-INDIVIDUAL) (if applicable)**

I,			(Name),		(NRIC)
			(designation)	of a	
(name of the Company/Organization/etc)					
and					
(Address)					

an authorized representative of this Applicant sincerely declare the following:

- I hereby authorize (name of the Qualified Person)..... with NRIC.:
 as the Qualified Person to act on my behalf to manage my Net-metering
 i. Application;**OR** I hereby declare myself with NRIC: as a Qualified Person to manage
 my own Net-metering application; [please strikethrough where applicable];
- ii. I hereby attest that the Qualified Person appointed here is a Qualified Person within the definition of a
 Qualified Person under APEQS Order 2011 and the regulations thereunder;
- iii. I hereby confirm that I have not committed any offences under the Electricity Order 2017 and/or any other
 relevant laws and regulations pertaining to the supply and licensing of electricity;
- iv. I hereby certify that all information given is true and correct to my knowledge and belief;
- v. I understand and agree that the Department of Energy at Prime Minister's Office will have the right to take any
 action including to forfeit all initial fees paid, if any of the information given is false;
- vi. Department of Energy at Prime Minister's Office shall not be held liable for any loss, damage and
 inconvenience suffered by me after my application has been approved by Department of Energy at Prime
 Minister's Office;
- vii. I hereby agree, understand and will comply with all the relevant laws and guidelines applicable to this
 application; and
- viii. For whatever reason if my application is rejected by DES after my application being approved by the
 Department of Energy at Prime Minister's Office, all application fees paid by me or by the authorized Qualified
 Person to the Department of Energy at Prime Minister's Office shall not be refunded.

Name of the Authorized:

Representative:

Designation:

NRIC:

Date:

5.2 ELECTRICAL CONTRACTOR DECLARATION**To be completed by Qualified Person*

Company's Name:

Company's Registration No:

By signing this form, I

(Name)

(NRIC) declare that:

- i. I am representing the owner of the premise and the information furnished above is true to my knowledge and belief;
- ii. I confirm that the solar PV system design comply to the relevant standards and other relevant requirements as per prudent utility practices;
- iii. I also verify that the site condition is fit for installation of the solar PV system as per applicable regulations;
- iv. I hereby acknowledge that all information given are true and the Department of Energy at Prime Minister's Office shall have the right to take any action if the above information are false;

*Name of the Qualified Person:**NRIC:**Date:**Qualified Person Stamp:*